



International Foundation
for Integrated Care

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Director of Integrated Care Programmes

Full Time

Grade 9 £52,793 - £61,179

Location: Oxford, UK

The International Foundation of Integrated Care (IFIC) is looking to recruit a Director of Integrated Care Programmes to join its dynamic and dedicated team to help lead and grow IFIC's range of activities as it transitions towards a truly global organization that seeks to advance the science, knowledge and adoption of integrated care in policy and practice around the world.

Working in collaboration with IFIC's CEO and the senior management team (SMT), the Director of Integrated Care Programmes will be responsible for the development, oversight, coordination and organization of IFIC's full portfolio of programmes. This will include leadership of IFIC's education and training programme - the *Integrated Care Academy*® - IFIC's research and development activities, and IFIC's growing portfolio of implementation support work through its *Integrated Care Solutions*® initiative. The postholder will spearhead the formulation of IFIC's policies in these areas, growing its portfolio of activities in a sustainable manner to ensure the continued delivery of high quality activities that benefit IFIC's range of key beneficiaries.

In close cooperation with the CEO, the Director of Programmes will set the scope and priorities of this work in collaboration with the Directors and the IFIC Board. The postholder will be expected to show both leadership and entrepreneurship in growing IFIC's range of educational activities under the umbrella of the *Integrated Care Academy*®, expand the products and courses available to IFIC partners and external clients, and secure IFIC's role as the knowledge leader in integrated care research, education, design, implementation and evaluation. Consequently, this portfolio encompasses a wide range of activities including the coordination of summer schools, fellowship programmes, and similar; the management and oversight of EU and other research projects; the internal management of staff and back office functions; as well as the communication and relationship building with IFIC's external partners. The postholder will thus be line managing all workstream leads and ensure that the various products and events are coordinated, and in line with IFIC's aims and

objectives. The postholder will be responsible that enough resources are available to deliver on the projects and activities, and set priorities, where necessary. A key activity of the role will thus be to actively engage with the IFIC network and establish closer working relationships with the various partners.

The postholder will also be expected to play a key strategic role in supporting IFIC's annual conference and event series, its communication processes and day-to-day operational management. The role will require close collaboration with IFIC staff, as well as IFIC's Associates, Knowledge Partners, and growing number of international Collaborative Centres.

The postholder, educated to degree level, will have an expert understanding of the concept of integrated care, as well as experience working in an international environment leading and managing educational, research and developmental programmes. The postholder will bring an extensive experience in project management, including experience in the design and development of new projects and products for a multi-disciplinary audience.

A key aspect of the role will be to support IFIC in deriving income generation opportunities to meet its costs.

Person Specification

The preferred candidate will need to provide evidence of his/her suitability for the post based on the following key criteria:

Essential:

- Educated to at least degree level in a discipline of relevance to integrated care;
- A clear understanding of the concept of, and methods of application for, integrated care either gained through academic study and/or through practical experience;
- A clear understanding of the importance and range of the different components of care integration at a macro-, meso- and micro-level, including some experience or knowledge in developing or using frameworks to self-assess and support system and service development;
- Proven experience in undertaking evidence reviews and the ability to draw together a synthesis of information drawn from multiple sources and settings;
- Proven experience in the design and development of courses, workshops and projects, provided to both professional and academic audiences from the undergraduate to the professional level;
- Evidence of successfully managing and pro-actively coordinating programmes of work across teams of people and/or organisations;
- The ability to take the initiative and work independently often to tight deadlines;
- Excellent communication and influencing skills, including e-communications with knowledge and ability to utilise computer and internet systems (e.g. Skype, Webex);
- The ability to build positive relationships with colleagues that establish confidence and trust as part of a multi-professional research team drawn from different countries across the world;
- The ability to lead an international and multi-disciplinary team effectively, often under time constraints;
- The ability to act as a mentor to junior staff members, junior researchers, PhD candidates and IFIC fellows;
- Good writing and oral presentation skills that can support clear and plain language summaries of often complex topics;

- The ability to work at different locations across the world, often for several days/weeks at a time.

Desirable

- Educated to PhD level
- Experience with teaching multi-disciplinary audiences
- Track record of winning bids, grants or other sources of income
- Evidence of working internationally
- Language skills other than English
- A desire to promote health and wellbeing at the international level as part of career development

About the International Foundation for Integrated Care

IFIC is a not-for-profit organisation incorporated as a Foundation (Stichting) in the Netherlands. IFIC's mission is to cross organisational and professional boundaries to bring people together to advance the science, knowledge and adoption of integrated care in policy and practice. IFIC seeks to achieve this through the development and exchange of ideas among academics, researchers, managers, clinicians, policy-makers and people who use services, alongside their carers and families throughout the world.

IFIC supports its mission through a number of interconnected work streams as follows:

- *Journal:* IFIC produced the International Journal for Integrated Care (IJIC) as an online, open-access, peer-reviewed scientific journal that publishes original articles in the field of integrated care on a continuous basis. In 2017 IJIC published over 163 articles, had 139,000 unique visitors and raised its impact factor to 2.230 (see: www.ijic.org)
- *Conferences & Events:* Since 2000, IFIC has hosted an annual International Conference on Integrated Care in Europe which is now attended by over 1000 delegates. The most recent conference was held in Utrecht, Netherlands, in May 2018 and the next will be in San Sebastian, Basque Country, Spain in April 2019. The Foundation also hosts other international congresses outside of Europe, including a 1st Asia-Pacific Congress in Brisbane, Australia, in November 2017.
- *Research, Development and Technical Support:* A key focus of IFIC is to act as a research hub in partnership with its members and external academic centres internationally. IFIC has been involved in several large EU-funded projects (including the EU project SUSTAIN) but also takes on smaller commissions, for example from the World Bank and World Health Organisation.
- *Education and Training:* IFIC's *Integrated Care Academy* © has developed a range of educational programmes including webinars, masterclasses, workshops, summer schools, study tours, exchange programmes, fellowship schemes, and Masters-level courses which are offered to researchers, professionals and managers alike and which promote interdisciplinary collaboration. In 2018, IFIC launched ERIC to promote the skills of early researchers in integrated care.

- *Knowledge Sharing*: IFIC works with its members and partners to enable a strong network for disseminating and sharing information. This includes supporting its own website, producing newsletters, enabling webinars, and most recently investing in a knowledge centre supported by Integrated Care Search©, a dedicated search engine to access all scientific published material on different aspects of integrated care world-wide. IFIC has over 18,000 subscribers to its newsletters, and runs a vibrant social media campaign through Facebook, Twitter and LinkedIn. The Foundation's network extends to more than 30 international knowledge partners and the recent creation of IFIC collaborative centres in Australia, Ireland, New Zealand and Scotland.
- *Integrated Care Solutions ©* is a service that helps support IFIC's international clients in the effective design and adoption of their integrated care programmes. We achieve this by bringing together the benefits of IFIC's own content experts with our growing global network of members, associates and knowledge partners. By working with our clients to understand their aspirations for integrated care in their own context, Integrated Care Solutions© provides tailored support that help to advance strategic thinking and translating that into implementation, enabling sustainable service transformation at local, regional and national levels.

For more information about IFIC, and its various work streams, please visit our website which can be found at www.integratedcarefoundation.org

IFIC is an organisation committed to diversity and equal opportunities